

**JEFFERSON COUNTY  
LAW ENFORCEMENT/EMERGENCY MANAGEMENT  
COMMITTEE MINUTES  
OCTOBER 23, 2009**

Present: Committee Members – Paul Babcock, Glen Borland, Pam Rogers; Jaeckel and Kuhlman absent. Also attending: Donna Haugom, Capt. Duane Scott, Kim Buchholz

1. **CALL MEETING TO ORDER** - The meeting was called to order at 8:30 a.m. by Chair Babcock.
2. **ROLL CALL** – Quorum established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW** – In compliance.
4. **REVIEW OF THE AGENDA**  
Chair Babcock asked for changes to the agenda. None noted. Agenda approved as written.
5. **CITIZEN COMMENTS** - There were no comments.
6. **APPROVAL OF MINUTES FROM THE APRIL 24, 2009 MEETING**  
Rogers moved to approve the meeting minutes of October 23, 2009 meeting as typed, seconded by Borland. Motion carried.
7. **ACU 2000/MOBILE RADIOS**  
Haugom gave a brief overview of the ACU 2000. Exercising is being done with the unit; ARES/RACES is working with the ACU 2000. They have recommended that we have mobile radios with the unit. Funding has been secured to purchase the necessary radios by foregoing currently planned projects. Those projects should be able to be picked up within 2010 budget.
8. **HAZARD MITIGATION PROGRAM - UPDATE**  
The Hazard Mitigation program is for acquiring flood properties. Haugom explained that progress is being made but it is a slow. Region 5 did not receive all the necessary paperwork from the State until August 2009. FEMA must approve the environmental assessment before the grant can be officially awarded. It was anticipated that a portion of the acquisitions would be completed before year's end. Given the approvals necessary, Haugom is worried that this may not occur. It is a very difficult situation.
9. **COMMUNITY DEVELOPMENT BLOCK GRANT**  
The Community Development Block Grant awarded to Jefferson County is for \$4 million dollars; \$2 million will be utilized by Emergency Management for the flood acquisition program; \$2 million will be utilized by Economic Development to assist businesses with needs resulting from the flooding. The contract has been signed and returned to the Department of Commerce. The grant is to assist low to moderate income (LMI) individuals; Emergency Management portion of the grant will be meeting the LMI requirements.
10. **INTEROPERABILITY GRANT**  
Interoperability grants are made available to municipalities through the state to assist them in upgrading their radios. The grant pays up to \$1,250 for portable radios and \$1,750 for mobile radios with the municipality/agency paying the remainder of the cost. We are in Round 5 of the grant. 2010 recipients of the grant are: Waterloo Police Department, Waterloo EMS, Lake Mills Police Department, Palmyra Police and Fort Atkinson Fire Department. The Local Emergency Planning Committee has asked Haugom to review who has not updated their radios through a grant application and encourage those municipalities/organizations to apply.

**11. HAZMAT GRANT**

Haugom explained that through the Hazmat Grant, Jefferson County is eligible for \$2,000 in computer equipment and \$10,000 for Hazmat expenditures in 2009. A portion of the \$10,000 is being utilized for replacing/updating the Level B Team Hazmat equipment. The Level B Team also has a wish list that they will work on replacing/updating equipment as possible.

The Level B Team recently responded to an incident at Comfort Suites in Johnson Creek for a muric acid spill. Discussion followed.

**12. 2010 BUDGET**

Haugom reported that the Emergency Management 2010 budget is down 5% from 2009. The move of Emergency Management to the Sheriff's Department has increased the bottom line of the Sheriff's budget. Many of the Emergency Management accounts are in/out accounts that carry no levy impact. The 2010 budget has been preliminarily approved.

**13. VOLUNTEER ORGANIZATIONS ACTIVE IN DISASTER / LONG TERM RECOVERY COMMITTEE UPDATE**

Haugom stated that this group is continuing to meet; things have been unorganized making moving forward difficult. Currently, the social services block grant has been received; it will assist individuals with unmet needs that were affected by the 2008 floods. United Methodist Church (UMC) is the fiscal agent of the grant. Haugom is working with UMC to establish procedures. A case manager will be hired specifically for Jefferson County to assist the individuals with unmet needs. Discussion occurred. Haugom will continue to update the committee on this project.

The contract for the current chair of the committee was not renewed by the Jefferson County Health Department for 2010. Therefore, Haugom will be assuming the role of chair 2010.

Jefferson County is continuing to work on establishing a working relationship with 211 in Waukesha County.

**14. TRAINING**

Haugom referred committee members to Section F – Local and Other Training of the Plan of Work for the list of training opportunities that have been attended by Jefferson County or offered within Jefferson County.

**15. PLAN OF WORK**

The 2009 Plan of Work has been completed; all goals were accomplished. (Committee members were given copies at the beginning of the meeting.) Jefferson County is eligible for the full grant award. Haugom updated the committee that the state is looking at whether the format of the plan of work should change from Annexes to ESFs. Discussion has been occurring. A final decision will be forthcoming.

**16. TIME & PLACE OF NEXT MEETING**

The next meeting will be on Thursday, November 19, 2009 at the Jefferson County Courthouse in Room 112.

**17. ADJOURN**

Rogers moved, Borland seconded to adjourn at 9:25 a.m. Motion carried.